

Bowls Scotland Board Meeting

Tuesday 29th of October 2024, 7.00pm

Teams Meeting

Present:

David Scouller (DS) (Interim Chair), Henry Robertson (HR), Nic Wilson (NW), Chris Holloway (CH), Gary Grant (GG).

In Attendance:

Kareena Cuthbert- High Performance Manager (KC), Brogan Sinclair- Business Operations Manager (BS), Lindsay MacKenzie- partnership manager- **sportscotland** (LM), Frances Sandilands- President (FS).

1. **Apologies:** Gavin Smith (GS), Michael Cavanagh (MC)
2. **Chairs Opening Remarks:** DS welcomed and thanked attendees for joining this catch-up meeting to follow the board meeting on 23rd October 2024.
3. **Declarations of Interest:** No declarations of interest.
4. **Approval of Previous Minutes:** The minutes from September meeting are not presented as per normal practice to approve both September and October minutes at the December board meeting.
5. **Proposal:**
 - 5.1. **AGM Agenda**
 - 5.1.1. **Approval of Accounts 2023-2024:** HR and BS provided an update of the final two amendments to the accounts:
 - Draw down of £6,667 on the Development Fund for the Disability Development Officer post (as per proposal brought to board by SPS in December 2023).
 - . HR also suggested that the plans for investment of the development fund into the TryBowls programme should be reviewed with BS. LM commented that this phased release of funds was appropriate and recommended the financial projections for the coming 3-5 years are reviewed to ensure the deficit is rebalanced without reliance on these reserves.HR confirmed the final deficit following these adjustments would be around - £21,000. BS stated the final accounts with these amendments would be circulated by email for approval.
 - 5.1.2. **Annual Report:** BS presented the annual report video and advised that the final Annual Report draft will be circulated for approval via email.
 - 5.2. **2024-2025 Budget:** BS presented the final budget draft, with revisions to revenue and expenditure. HR shared that the expenditure had been optimised as much as possible without

adding any risk to delivery, and proposed approval of this budget. The board unanimously approved.

6. Information/Discussion

6.1. Financial strategy 2025-2027: BS presented information for discussion regarding a potential modernisation project for 2025, which could encompass a strategic review of our financial management, affiliation projections, and articles of association refresh.

DS suggested the board should prioritise looking to add a commercial director to the board to support work on driving income.

CH suggested the focus should be on the value proposition for members and partners.

There was agreement that the topics raised should be picked up in the new year, with the incoming Chair and CEO involved in shaping this work.

7. AOCB

DS offered thanks to FS for a superb year as president, highlighting excellent work representing Bowls Scotland and the sport.

The board and staff noted their thanks to DS for a remarkable contribution to Bowls Scotland over 8 years of service, as this was David's last board meeting.

The meeting closed at 18:15