

BOWLS SCOTLAND – MEMBERSHIP AND ADMINISTRATION OFFICER

ADDITIONAL INFORMATION

Contract:

Permanent on successful completion of a six-month probationary period from the date of employment.

Holidays:

The Employer's holiday year runs from 1st January to 31st December inclusive. Full-time entitlement to holiday would, in addition to 10 days public holidays, be 25 working days paid holiday in each year. Holiday entitlement for Part Time positions is pro rata.

Pension Scheme:

The governments' auto-enrolment scheme will be available to you. More details will be made available at appointment stage.

Expenses:

You will be entitled to be reimbursed for all reasonable expenses properly incurred in the performance of your duties in accordance with Bowls Scotland Financial procedures.

Salary:

£24,570

Contracted hours:

37.5 hours

From time to time, there will be a requirement to work evenings and weekends. This will be arranged in advance with your line manager and will take account of the normal, agreed hours of work.