

Bowls Scotland Competitions and Events Youth Working Group - Terms of Reference

Introduction

We are committed to ensuring young people's voices are heard in relation to the development and progression of our wonderful game. At the recent Bowls Scotland question and answer sessions, feedback from members highlighted a need for a more structured and formalised platform for young people to share their thoughts and ideas. With this in mind, we are establishing a Youth Competitions and Events Working Group in 2024.

Purpose of the Group

This operational group will discuss, debate and steer the Bowls Scotland youth competitions and events programme for bowlers under the age of 25, including but not limited to:

- Reviewing and developing existing Bowls Scotland youth competitions and events
- Researching and contributing to the development of new youth competitions and events
- Assessing challenges and identify solutions to engage new and existing youth bowlers to engage
- Agreeing a communication plan

In line with Bowls Scotland's culture and values of Teamwork, Inclusion, Integrity, Clarity and Ambition the group will work towards achieving the strategic objectives outlined in the Bowls Scotland 2024-2028 Strategy.

Term of the Group

Terms of Reference is effective from 1 August 2024 to 1st August 2026 or as mutually agreed by all parties. It is the responsibility of Bowls Scotland's Head of High Performance to update the terms of reference every two years.

Membership of the Group

The group is made up of:

- Bowls Scotland Board Director
- Bowls Scotland Head of High Performance
- Bowls Scotland Competitions and Events Manager
- Minimum four youth members, representative of our bowling community
- Minimum two District Youth Co-Ordinator representatives
- Minimum one member, representative of our bowling community
- Additional individuals may be invited to attend the group in advisory position when required
- Members will commit to attending all scheduled working group meetings

**The makeup of the group will be reviewed and agreed annually*

Roles and Responsibilities

- Contribute constructively to the group
- Contribute towards the development of youth competitions and events for Bowls Scotland's membership.
- Canvas views and opinions on behalf of the group and feedback into discussions on the development and implementation of youth competitions and events.
- Maintain confidentiality and discretion, acting as an ambassador for Bowls Scotland

Meetings

- Meetings will be held virtually
- Meeting frequency will initially be front loaded with two contact points per month in Aug/Sept/Oct/Nov, and then quarterly thereafter.
- Ad hoc meetings with a specific purpose will be communicated when and if necessary
- The number of members required for the meeting to be deemed quorate is five (three external members plus two BS staff/Board Directors). There are no voting rights attached to the group
- Meeting agendas and supporting documentation will be prepared and issued in advance of all meetings by Bowls Scotland staff
- A record of all meetings will be taken by BS Staff and circulate to group members and the Bowls Scotland Board

Questions about the terms of reference should be directed to:
Head of High Performance Bowls, Bowls Scotland