

## BOWLS SCOTLAND – DISABILITY DEVELOPMENT OFFICER PERSON SPECIFICATION

### EDUCATION / QUALIFICATIONS

Essential	Desirable
Educated to Degree/HND level or equivalent or minimum 2 years relevant sports development experience.	

### SKILLS / ATTRIBUTES

Essential	Desirable
Ability to work under pressure to challenging timescales.	
A team player with the ability to work with and motivate others.	
Good self-discipline to work independently and manage a demanding workload.	
Strong communication and presentation skills, both oral and written along with evidence of experience delivering presentations.	
Ability to lead, influence, enthuse and motivate others.	

### WORK AND OTHER RELATED EXPERIENCE

Essential	Desirable
Experience of using Microsoft Office.	Experience of using JustGo Membership System.
Experience of using an email management system (e.g. Outlook).	Experience of working with people with a disability.
Experience of working in a sports club environment.	Experience working with / for a national governing body of sport or organisation with similar objectives.
Experience of developing, implementing, and evaluating plans.	Experience of lawn bowls in Scotland.
Experience of working with staff and volunteers.	Proven working knowledge of disability sport.
A full driving license.	Experience of supporting coaches and volunteers.
	Previous experience in child wellbeing and protection

## PERSONAL QUALITIES AND ATTRIBUTES

Essential	Desirable
Enthusiastic, energetic, hardworking, trustworthy, and reliable.	
Strong communication and interpersonal skills.	
Commitment to CPD and a willingness to learn and develop.	
Flexibility – the role will require work at evenings and weekends.	
Ability to build strong partnership relationships.	