



Bowls Scotland

Volunteer Coach Education Tutor

Bowls Scotland are looking to recruit enthusiastic and engaging individuals to join our existing tutors to form a new extended workforce to support the continued development of our coach education and volunteer development programme. Our aim is to ensure we have a quality workforce supporting our players and clubs across Scotland.

Bowls Scotland recognise and are fully committed to embedding the values of Equality, Diversity, and Inclusion throughout our sport and particularly encourage females and individuals with a disability to apply for a position to ensure we develop our workforce to be as representative of all areas of our sport.

We have restructured the way we deliver our Coach Education Pathway over the last three years and seek to recruit enthusiastic and passionate Volunteer Coach Education Tutors to deliver our Intro to Bowls Coaching Award (our entry level qualification).

Our Volunteer Coach Education Tutors are vital to help us upskill new and existing coaches to allow them to deliver fun, safe & positive coaching sessions, as well as being coaching role models & mentors in the local community.

Please read the Person Specification and Role Descriptor for more information or feel free to call Adam Martin, Bowls Scotland Coach and Volunteer Manager, for an informal discussion on 07591 825874.

Please submit a CV and covering letter marked Private and Confidential: Volunteer Coach Education Tutor to adammartin@bowlsscotland.com.

Closing date for Applications: Wednesday 17th January 2024 at 12noon.

Virtual Interviews: Week beginning 29th January 2024.

VOLUNTEER COACH EDUCATION TUTOR - JOB DESCRIPTION

| | |
|---------------------------|---|
| Role: | Volunteer Coach Education Tutor |
| Reports To: | Coach & Volunteer Manager |
| Key Relationships: | <ul style="list-style-type: none"> ▪ Coach & Volunteer Manager ▪ Local Clubs ▪ Local Coaches ▪ Bowls Coach Tutors Network ▪ Bowls Scotland National Development Officers |
| Job Purpose: | <ul style="list-style-type: none"> • To deliver high quality Intro to Bowls Coaching Award sessions on the green. • To assist and mentor local coaches in your local area. • To highlight areas in your locality where new Coaching Courses would help clubs to develop further. |

Key Tasks

- Deliver fun Coach Education Courses (2-3 hours each course) to provide candidates with the skills and knowledge required to lead fun, safe and positive coaching sessions at their own club. Coaches are 16 years old or above.
- Act as a Coach Mentor for those coaches in your local area who require extra assistance/guidance on developing their coaching skills.
- Attend Tutor Development Days as and when required.
- Attend Coach Development Days/Networking Events as and when required.
- Aid and assist C&V Manager to identify excellent Coaching Practice, and opportunities for development in your local area.
- Always adhere to Volunteer Coach Tutor Code of Conduct when in a local bowling environment.

Regularity of Work

- As and when required in your local area.
- Estimated at 1 or 2 courses per season, however if demand is high it may be more than this.
- May be invited to attend Development Days in your area to assist with additional Coach Education opportunities.

Remuneration

- While this is a voluntary role, we will ensure various expenses are covered through our claims process for travel etc.
- We will also invest in our Tutors individual development should suitable and appropriate opportunities arise.

The above job description will be subject to annual review to reflect the needs of the Bowls Scotland.

VOLUNTEER COACH EDUCATION TUTOR - PERSON SPECIFICATION

EDUCATION / QUALIFICATIONS

| Essential | Desirable |
|---|--|
| Level I Bowls Coaching Award and/or higher/equivalent qualification | Generic Coaching qualifications or qualifications from another sport |
| Valid Child Wellbeing and Protection in Sport qualification | Valid 'First Aid at Work' qualification |
| Other relevant coaching qualifications | |

SKILLS / ATTRIBUTES

| Essential | Desirable |
|--|---|
| Active Coach with children and/or adults at a local club | Previous experience in developing coaches or volunteers |
| Excellent communication skills | Wide variety of Bowls Coaching experience |
| Approachable and friendly | Experience of organising and leading a successful Try Bowls event |
| Willingness to learn/adapt | Knowledge and Understanding of Bowls Player/Coaching Pathways |
| Competent IT literacy/experience | |
| Awareness and understanding of Bowls Scotland Strategy | |
| Great organisational skills | |

PERSONAL QUALITIES AND ATTRIBUTES

| Essential | Desirable |
|---|-------------------|
| Passion for sport | Passion for bowls |
| Enthusiastic, energetic, hardworking, trustworthy, and reliable | |
| Strong communication and interpersonal skills | |
| Commitment to personal development and a willingness to learn and develop | |
| Flexibility – the role will require work at evenings and weekends | |