

## **Bowls Scotland Board Meeting**

**Wednesday 13<sup>th</sup> December 2022, 5.30pm**

### **Zoom Meeting**

**Present:**

Kim McAully (KM), Andrew Upton (AU), David Scouller – Interim Chair (DS), Arlene Ewing (AE), Rudi Urbach (RU), Michael Cavanagh (MC)

In Attendance – Alan McMillan – CEO (AM), Sarah Pryde-Smith (SPS), Francis Sandiland (FS)

1. **Apologies:** - Gavin Smith (GS), Fiona Lilley (FL), Ron McArthur, Marella O'Neil, Tom Weir- GS's apology was approved by the Board.
2. **Chairs Opening Remarks-** DS thanked the Board for the opportunity to be interim Chair. DS is keen to speak to every Director with a view to ensure the Board meetings are strategic, shorter and to the point. David welcomed Frances Sandiland, new vice President to the meeting and outlined the process for asking questions and involvement in the meeting.
3. **Declarations of Interest-** None
4. **Approval of Previous Minutes** – September Minutes, proposed by AU, seconded by KM. October Minutes, proposed by AU, seconded by KM.
5. **Proposal**
  - 5.1. Electronic Approvals – All agreed by Board. KM requested that Board Directors respond quickly. MC suggested that within the body of the email that a deadline is added.
  - 5.2. Development fund proposal - Try-Bowls Activators programme. SPS outlined the programme and outcomes. KM asked if an annual reporting / review process can be put in place to report back to Board ahead of year 2 and 3 funding. Board unanimously approved with annual reporting and review for future release of money.
  - 5.3. Policy approval – (Approval agreed with amendments from KM included – Action SPS)
    - 5.3.1. Child Protection and Wellbeing Policy
    - 5.3.2. Finance Group Reference
    - 5.3.3. Social Media Policy
    - 5.3.4. Mobile Phone Policy
    - 5.3.5. Anti-Bullying Policy
  - 5.4. Partnership Proposals
    - 5.4.1. Gallagher Insurance – AM outlined the proposal. Board unanimously approved the proposal.
    - 5.4.2. Changeworks Recycling – AM outlined the proposal. Board unanimously approved the proposal.

## 6. Discussion

- 6.1. Finance Report – AM outlined the report. The budget at the moment is on track with minimal spend for this quarter. Finance Group reserves figures to be recalculated due to a change in staffing numbers before next Board mtg.
- 6.2. Business Plan – AM outlined the plan. The Board agreed that the Director recruitment should be amber. AM to update 1<sup>st</sup> quarter plan.
- 6.3. AGM review – Better attendance and engagement. Action – SPS to provide analysis of the attendance and investigate a hybrid model.
- 6.4. **sportscotland** investment – AM and SPS outlined the presentation given to **sportscotland**, investment asks and timelines. **sportscotland** feedback that the presentation was well presented by both AM and SPS. The main increase in investment over the next four years was in the area of development. The outcome of this investment request will be announced by **sportscotland** in March 2023.
- 6.5. Board Recruitment – SPS outlined the vacancies and timelines for recruitment – Jan for Director of Finance, Director of Competition and Events, Director of Marketing, Communications and Branding. SPS asked the Board for thoughts on the Chair recruitment. Board agreed every position to go out in January – timeline to be agreed.
- 6.6. British Isles Bowls update – There will be a meeting on the 14<sup>th</sup> of December of all Countries to agree dates for the Internationals and Championships in 2023. AM expressed concern and frustration at the amount of leaked information being spread before agreement had been made by the group on certain points. This in turn was creating false and factless rumours to be spread. This was seen as undermining the process or delivery and development of the Internationals.
- 6.7. Mtg dates for 2023 – AM requested Board members to respond with availability to Laura in the office by first week in January 2023.

## 6.AOCB

- KM – Thanked the board for their support as this was KMs last board meeting. DS wished Kim well and on behalf of the Board thanked her for all her input and commitment.
- AU – Updated on Anti-Doping / Action – Anti-Doping should be a standing item on the Board agenda once a year.
- AE – Asked if Presidents were aware of their responsibilities when attending the Board meetings and was appalled at the recent public disagreement with Board decisions on social media by one of the Presidents. The presidential party will all receive BS policies that they are required to sign. However, SPS will outline the expectations at the first meeting of the year. SPS to draft up in discussion with AU.

DS finished by wishing all Board and staff a relaxing and enjoyable festive period and he looks forward to working with the Board and staff in the New Year.

The meeting closed at 18.25

