

## **Bowls Scotland Board Meeting**

**Wednesday 8 March 2023, 5.30pm**

### **Zoom Meeting**

**Present:**

Kim McAully (KM), Andrew Upton (AU), David Scouller – Interim Chair (DS), Arlene Ewing (AE), Rudi Urbach (RU), Gavin Smith (GS)

In Attendance – Sarah Pryde-Smith (SPS), Marella O'Neill (MO'N) and Francis Sandilands (FS)

1. **Apologies:** - Alan McMillan – (CEO,), Fiona Lilley (FL), Michael Cavanagh (MC), Ron McArthur (RMc) Tom Weir (TW) – MC apology was approved by the Board.
2. **Chairs Opening Remarks-** DS thanked the Board for the opportunity to be interim Chair. DS is keen to speak to every Director with a view to ensure the Board meetings are strategic, shorter and to the point. David welcomed Frances Sandiland, new vice President to the meeting and outlined the process for asking questions and involvement in the meeting.
3. **Declarations of Interest-** AU declared an interest in item 6.10.
4. **Approval of Previous Minutes** – December Minutes. KM requested the AOCB be updated on the KMs leaving date. Proposed by KM, seconded by AU.
5. **Proposal**
  - 5.1. Electronic Approvals – All approved by Board.
  - 5.2. Policy Approvals-  
All policies approved unanimously by the Board. Discussion on HP Squad Selection Policy and removing the annual timeline – SPS to action.
6. **Information / Discussion**
  - 6.1. Finance Report – KM outlined the report. There is an expectation of more positive income via affiliation. It is more difficult to assess the competition and events, therefore this is projected at breakeven at present.
  - 6.2. Business Plan Q2 Update – SPS outlined the plan and highlighted the need to move the Equality Standards to next year's plan. There were no questions.
  - 6.3. **sportscotland** investment – SPS outlined the investment outcome, including additional investment for an Equality staff post. DS highlighted that Lindsay McKenzie will be the new Partnership Manager, replacing Fiona Lilley. DS thanked Fiona for her commitment and dedication to Bowls over the years.
  - 6.4. Strategy- Membership survey – SPS outlined the survey analysis and updated on the Strategy development process. SPS

- 6.5. Capitation update – SPS updated on membership figures as at 7 March:
    - 6.5.1. No of clubs affiliated - 765 with 97.5% affiliating online
    - 6.5.2. Total no. of players – 47,603 (34, 499 M / 13,104 F)
    - 6.5.3. Number of Juniors - 881M / 488 F
  - 6.6. KPMG audit update – SPS updated on progress ahead of the audit week (20-24<sup>th</sup> March). SPS/AM to update Board on progress and outcomes.
  - 6.7. Board recruitment – DS updated the Board on the applications for the Chair position.
  - 6.8. Staff Recruitment – SPS updated on staff vacancies (Admin Officer and Competitions and Events Coordinator). Interviews scheduled for the coming week. SPS will update on the outcome of the recruitment process, once concluded.
  - 6.9. Decarbonisation Report – Board approved to move this item to the next Board meeting in AMc absence.
  - 6.10. Disciplinary matters – DS outlined disciplinary matters and progress to date. Board discussion on ensuring Clubs are aware of the disciplinary process and the need to have disciplinary procedures at club level. SPS / AMc / DS / AU to discuss further.
7. AOCB
- 7.1. DS wished Kim McAully well and on behalf of the Board thanked her for all her input and commitment.

The meeting closed at 7.30pm