

Bowls Scotland Board Meeting

Wednesday 19 April 2023, 5.30pm

Zoom Meeting

Present:

Andrew Upton (AU), David Scouller – Interim Chair (DS), Gavin Smith (GS) Michael Cavanagh (MC)

In Attendance:

Alan McMillan-CEO (AM), Sarah Pryde-Smith-Business Operations Manager (SPS), Lindsay McKenzie-Partnership Manager, **sportscotland** (LMc), Bowls Scotland Presidents - Marella O'Neill (MO'N) and Ron McArthur (RMc)

1. **Apologies:** Arlene Ewing (AE), Rudi Urbach (RU) and Frances Sandilands (FS)
2. **Chairs Opening Remarks:** DS welcomed Lindsay McKenzie to her first meeting as **sportscotland** Partnership Manager. DS also wished RMc all the very best with his continued recovery from poor health.
3. **Declarations of Interest-** AU declared an interest in item 5.1
4. **Approval of Previous Minutes** – Proposed by AU, Seconded by GS.
5. **Proposal**
 - 5.1. Confidential Paper – was discussed and it was agreed that AU would ascertain the cost of court action. AU to relay back to the Board.
6. **Information / Discussion**
 - 6.1. Role of Board / Board Legacy – DS outlined plans to produce a paper for the next board meeting on roles and responsibilities of the board along with succession planning. DS provided an update on the Chair recruitment and AM updated on progress to recruit a Director of Finance.
 - 6.2. KPMG Audit - SPS updated on progress. Audit has been completed, awaiting draft report.
 - 6.3. Capitation Update – SPS provided an overview of membership numbers and competition entries for 2023 as at 19/04/2023. 813 clubs with a total membership of 49,743. This membership return is the first time there has been an increase in membership over the last 27 years. This small increase along with the significant increase of Try Bowls clubs (327), the introduction of Try Bowls Activators and more qualified coaches at club level demonstrates the collaborative, innovative and creative approach we are taking to grow the game. Though early days, there is clearly a positive impact of this new approach along with the hard work and commitment from volunteers and clubs. MC asked how this compares to other bowling nations. SPS to include a comparison of data in the next capitation report.

6.4. Staff Recruitment – SPS updated on Equalities post progress. AM updated on additional staff vacancies- Competitions and Events Officer and Head of High-Performance Bowls position. GS suggested adding staffing to the risk register.

6.5. Decarbonisation Report – AM provided an overview of Bowls Scotland’s commitment to reducing the carbon footprint and environmental impact of services provided, which are outlined in a 1 years and 5 years plan.

7. AOCB

7.1. GS asked about the financial support being provided to the players attending the World Champions of Champions.

The meeting closed at 7.45pm