**GENERAL COMMITTEE MEMBER – ROLE DESCRIPTOR**

The role of the club committee member is to provide support to the Committee to ensure the club meets its goals and objectives.

**Roles & Responsibilities**

* Have an understanding of the legal and compliance obligations of running the club
* Goals and objectives are documented with plans in place on how they will be achieved
* Assist the executive officers and other committee members as may be deemed necessary to carry out their duties for the club
* Attend regular committee meetings
* Be willing to take on roles and responsibilities as agreed with the committee
* Act in the best interest of the members at all times
* Attend all Committee meetings
* Undertake the role in good faith and honesty

**Knowledge and Skills Required**

* Dedicated club person
* Ability to provide calculated opinion in group discussions at committee meetings
* Outgoing personality
* Effective communicator

**Qualifications and Training**

* Sign and adhere to the Clubs Code of Conduct