

BOWLS SCOTLAND BOARD DIRECTOR – ROLE DESCRIPTION

Role Title:	Director of Competition and Events
Role Status:	Voluntary
Reports To:	Chair
Key Relationships:	<ul style="list-style-type: none"> ▪ Bowls Scotland Board and Staff ▪ External Agencies ▪ sportscotland ▪ Clubs ▪ Volunteers
Purpose:	<p>To support the organisation in the fulfilment of its Vision of ‘Bowls – at the heart of your community, active, modern and accessible to all’.</p> <p>Provide leadership and support to the competition and events key outcomes as part of the Bowls Scotland Strategy 2019-2023.</p>
Time Commitment:	Up to 8 Board meetings per year and the AGM, as well as involvement in occasional Strategy sessions, Board Sub Committees and/or Working Groups as appropriate.

Key Responsibilities:

- Provide strategic direction and input to key Competition and Events objectives and plans devised by Bowls Scotland.
- Take shared responsibility for monitoring progress made towards achieving the organisational strategy and objectives, relating to competitions and events.
- Support staff to ensure rules & regulations are modern, up to date with a progressive sport and in line with the overall Bowls Scotland strategy.
- Ensure Bowls Scotland is at forefront of the sport on the world bowls stage when delivering competitions and events.
- Support the development of a player structure that builds the players pathway.
- Explore avenues of funding and partnerships to support the delivery of national (and international) competitive opportunities.
- As appropriate, assist in communications of the organisation in representations with external partners
- Liaise regularly with the Chairperson, the Chief Executive Officer, Competition and Events Manager and other appropriate staff as and when required.
- Promote Bowls Scotland both within and out with the work environment.
- Uphold the organisation values of Bowls Scotland
- Draft reports and contribute to Board meetings as appropriate.
- Maintain knowledge and adhere to the published Bowls Scotland policies

The above role description will be subject to review to reflect the needs of the Bowls Scotland.

BOWLS SCOTLAND BOARD DIRECTOR – PERSON SPECIFICATION

WORK AND OTHER RELATED EXPERIENCE

Essential	Desirable
Minimum 3 years' experience in competition and events (either in a voluntary or employed capacity)	Strong creative, strategic, analytical, and organisational skills
	Experience of working with volunteers
	Experience operating at Board level
	Awareness of lawn Bowls in Scotland

KNOWLEDGE, TRAINING & QUALIFICATIONS

Essential	Desirable
Ability to provide independent, clear, strategic direction to the Board	Specific knowledge of the lawn bowls landscape and infrastructure
Ability to build partnerships with other bodies and to act as an enabler and advocate	Experience as a player, administrator and /or coach in a sport in Scotland
Capable of providing timely and balanced advice	
Ability to link business requirements to solutions for the organisation	
Ability to communicate and operate at all levels	

SKILLS / ATTRIBUTES

Essential	Desirable
Innovative problem solver and strategic and lateral thinker	
Pragmatic with a clear and focused judgement	
Trustworthy	
Team player and highly motivated	
Flexibility to adapt to changes within the organisation	
Flexibility to commit the time necessary to develop the role and progress the organisation	