



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

Tel 01292 294 623

Bowls Scotland Board Meeting

Wednesday 12th October 2022, 1730 hrs

Zoom Meeting

Present:

Kim McAully (KM), Andrew Upton (AU), Sue Beatt - Chair (SB), Arleen Ewing (AE), Rudi Urbach (RU), Gavin Smith (GS), Michael Cavanagh (MC), David Scouller (DP)

In Attendance – Alan McMillan – CEO (AM), Sarah Pryde-Smith (SPS)

1. **Apologies:** - Tom Hamilton (TH)
2. **Chairs Opening Remarks-** the main purpose of the October meeting is to focus on documents and motions being presented to the AGM in November.
3. **Declarations of Interest-** SB declares an interest in 5.15 – honorary members
4. **Approval of Previous Minutes –** None presented
5. **Proposal**
 - 5.1 – AGM Agenda
 - 5.1.1 – AGM date and time –1100hrs 26th November 2022 – Zoom Call
 - 5.1.2 – Approval of accounts
 - KM outlined the reason why the surplus is higher than it normally would be, which was many due to staffing costs underspend due to staff leaving and staff off on sick leave. This is also against an increase in capitation fee. Board unanimously approved accounts.
 - 5.1.3 – Capitation fee for 2023
 - The Board unanimously approve that the capitation fee would not increase for season 2023 which will also include capitation income collected if the month is changed to October 2023.
 - KM Suggests that there is a review each year in relation to this, even if there is a minor uplift in fees. AM confirmed that there always is a review as per the articles

5.1.4 – Approval of BDO as Accountants for 2022/2023

- The Board approve accountants for 2022/2023.
- The articles should be checked to see if there is capacity to allow for a three year tender/contract and therefore approval is not required at every AGM. AM to check

5.1.5 – Nominations – Presidents/Honorary Members

- Board approved Marella O’Neil and Ron McArthur to be nominated as presidents for season 2023.
- The Board approved that the vice presidents will be two current District Co-ordinators, Frances Sandilands and Tom Weir.
- Sue Beatt left the meeting temporarily and handed the chair responsibilities to David Scouller. AM suggested that SB and TH be put forward as honorary members taking into account their time and efforts on the Board – the board unanimously approve. SB re-joined the meeting.
- AM also advises that all the gold medallists from the para squad, the directors and a number of district co-ordinators that have served for 10 years and have stepped down on the given period are awarded honorary membership–board unanimously approve.

5.1.6 – AGM Paperwork for clubs

- Board unanimously agreed that no comment was needed, and that they were happy with the paperwork.

5.1.6.1 – AGM Annual Report Presentation

- Board unanimously agreed that no comment was needed, and they were happy with the presentation.

5.2 – Virtual AGM

- AM advises that there will be a meeting before the AGM to discuss the process
- The board had previously agreed to hold a virtual AGM in order that more members would have the chance and option to be part of the AGM, especially those in rural areas who don’t or can’t normally travel to the mainly central belt AGM venues. In relation to this, there are challenges of costs for individuals attending, there was still a large number of COVID-19 cases in the community and that a large number of other Governing bodies of sport in Scotland also continuing to deliver virtual AGM’s, for similar reasons.

5.2.1 – Process

- SPS advises that the AGM will start at 9.30, room opens at 10.30 so ready for 11 for members coming into the meeting.

5.2.2 – Rehearsals

- No rehearsal but a run through of the AGM agenda and to have prep ready beforehand confirmed by staff and the board.

6.AOCB

- SB advised that Tom had texted her to say that thank you all for all the hard work and support that everyone has given over the last 8 years.

The meeting closed at 18.25