



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

Tel 01292 294 623

Bowls Scotland Board Meeting

Wednesday 28th September 2022, 17.30 hrs

Zoom Meeting

Present:

Alan McMillan – CEO (AM), Michael Cavanagh (MC) Kim McAully (KM) Tom Hamilton (TH) Andrew Upton (AU), Sarah Pryde-Smith (SPS) Gavin Smith (GS), Sue Beatt - Chair (SB), Fiona Lilley (FL), David Scouller (DS)

Apologies: Margaret Halliday (MH), Marella O'Neil (MO), John Anderson (JA) Ron McArthur (RM), Rudi Urbach (RU), Arlene Ewing (AE)

1. **Chairs Opening Remarks:** SB started the meeting and highlighted the successes of our para bowlers and coaches at the recent SDS AGM and Awards
2. **Declarations of Interest:** (AU) Declares an interest in 5.7
3. **Approval of Previous Minutes:** The board unanimously approved the previous minutes. Discussion on minutes and how much detail should be in these.
4. **Proposals**
 - 4.1. Finance Report – Deferred to October meeting
 - 4.2. Draft Budget - KM provided an overview of the draft budget for 2022-2023 and advised that there is still some refining to be done, including the costs of the nationals and staffing costs. KM recommended the board approve the draft budget as it currently stands. Draft budget approved unanimously. Discussions on internship, external funding / commercial / foundations etc. TH to approach an external partner.
 - 4.3. Risk Register – Defer to October meeting.
 - 4.4. Annual Report 2021-2022 – SPS confirmed the annual report is finalised pending financial section. SPS advised that the annual report will be published on the website week beginning 24th October. Board confirmed they are happy with the annual report -both video and written formats.
5. **Discussions:**
 - 5.1. Strategy consultation update – SPS provided an update on the 12 Year Strategy consultation sessions and survey. 1,110 responses on the consultation survey; 3 face to face sessions delivered in Aberdeen, Dundee and Inverness, with Glasgow to come

and an online session. Attendance has been low across the board (on average 15 people per session). Conversations have been productive, challenging, and progressive. The survey will close early October once consultation sessions are completed.

5.2. AGM 2022- both motions were approved – SPS outlined the proposals going into the AGM paperwork.

5.2.1. Discussion on alternating male and female Presidents and if this is required in the proposal or more of a process. FL to check with colleagues at sportscotland and SPS to check with other articles.

5.2.2. The motion to alter the capitation collection timeframe, as seen as positive step with more information coming from the up-and-coming District Co-ordinators meeting.

5.3. Board Legacy - Board agreed to go out to open recruitment for the position of Director of Finance, Marcomms as well as Chair in January 2023. Board unanimously agreed to ask David Scouler as the interim position for chair until a ~~suitable~~ suitable candidate is found.

5.4. BIWBC/BIBC update – AM advised that a new format has been discussed at the recent meeting- A general discussions on process took place with an action for Directors to email over thoughts in the coming days to AM.

5.5. Appeal Panel decision – AU outlined appeal panel decision

5.6. Staffing Update Lawra Cox will remain temporarily Competitions & Events Manager

6. AOCB – SB suggested a change of meeting date in December as it clashes with the team Scotland awards. SB currently Board lead on Anti-Doping. SB to outline key lead roles in handover notes. AU volunteered to take on Anti-Doping.

The meeting closed at 21.00