



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

Tel 01292 294 623

Bowls Scotland Board Meeting

Wednesday 22nd June 2022, 1730 hrs

Zoom Meeting

Present:

Alan McMillan – CEO (AM), David Scouller (DC), Kim McAully (KM) Tom Hamilton (TH)
Andrew Upton (AU), Sarah Pryde-Smith (SPS) Gavin Smith (GS) Arlene Ewing (AE)

In Attendance- Ron McArthur (RM)

1. **Apologies:** Michael Cavanagh (MC) Sue Beatt - Chair (SB) Margaret Halliday (MH) Marella O'Neil (MO) John Anderson (JA), Fiona Lilley (FL)
2. **Chairs Opening Remarks-** TH started the meeting, noting he will be filling in for SB. TH welcomed Gavin Smith to his first board meeting.
3. **Declarations of Interest-** There were no declarations of interest.
4. **Approval of Previous Minutes-**The board unanimously approved the previous minutes.
5. **Proposals**

5.1 Finance Report

- AM confirmed ticket prices for the National Championships are being increased for 2022.
- KM confirmed Bowls Scotland will get the £5000 employment allowance that can be used to help cover staffing costs.
- AU suggested the crisis fund should go back into the reserves. The Board agreed unanimously.

5.2 Finance e-mail approval

KM provided an update of the electronic approvals. Confirmed by the board.

GS suggested changing the low risk factor for the finance to a medium risk due to the uncertainty of the attendance at the National Championships.

5.3 Equality Policy

SPS confirmed the equality policy is for the Bowls Scotland staff, volunteers who are representing the organisation, and for Bowls Scotland as a governing body and not for the clubs.

SPS confirmed this would be a published policy of the Bowls Scotland website.

GS suggested setting minimal review periods for the policies to annually.

KM suggested a document detailing all the policies, when they were last reviewed and prioritise policies that need to be updated on a regular basis. SPS to circulate a list of policies and approval date.

AM to send GS a list of all the policies to allow GS to familiarise with them.

The board provisionally approved for SPS to make further changes and send to board electronically to be fully approved.

5.4 Risk Register

AM thanked GS for having a look over the risk register.

AM presented the risk register to the meeting.

The board unanimously agreed for AM, SB, DS and GS to work on this then bring to the next board meeting.

5.5 Business Plan- Quarter 3

GS suggested creating a summary in relation to the strategic aims at the beginning of the document. GS to send format through to SPS.

6. Discussions

6.1 Board Legacy

SB had asked to host a separate specific zoom meeting to discuss legacy. Board unanimously agreed to this separate meeting. SB to organise with Directors

6.2 Strategy Consultation- Update

SPS explained staff agreed with the high-level outcomes that were created by the board.

SPS shared the strategy consultation process with the board. The board all agreed they were happy with it.

6.4 Competition & Events Update

AM provided an update:

- Draw has been sent to players for the Bowls Europe Championships

- 120 players are attending
- Some countries coming earlier to participate in coaching
- 120 pairs and 10 on the waiting list for the European Open
- Erskine are sponsoring the European Open
- Build for the National Championships to start on Monday 4th July
- Concerns over the greens and their playing condition
- British Isle Championships will be next week in Wales
- U17 and U25 trials have been, and the squad have been selected

6.5 AGM 2022

It was agreed that another discussion would be held at the next Board meeting to decide on whether to have a face to face meeting or a virtual meeting.

7.AOCB

There was no AOCB

The meeting closed at 1930