



# Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

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## **Bowls Scotland Board Meeting**

**Wednesday 19<sup>th</sup> January 2022, 1730 hrs**

### **Zoom Meeting**

#### Present:

Sue Beatt - Chair (SB), Alan McMillan – CEO (AM), David Scouller (DC), Kim McAully (KM) Fiona Lilley (FL) Andrew Upton (AU) Sarah Pryde-Smith (SPS) Tom Hamilton (TH) Arlene Ewing (AE) Michael Cavanagh (MC)

1. Apologies:

2. Chairs Opening Remarks-

3. Declarations of Interest- There were no declarations of interest.

4. Approval of Previous Minutes- AM to send the board the risk register for feedback. Previous minutes unanimously approved by board.

5. Proposals

5.1 Finance Report

More information on the finances will be available once membership and National Championships entries close.

5.2 Apparel Proposal

Board unanimously agreed to continue with Kukri as the provider for the clothing for the Commonwealth Games and for the organisation until end of December 2022.

AE suggested a further look into adding the Empowering Women Logo onto the spectator tops. AM to further investigate if the Empowering Women Logo can be put on Commonwealth Games players shirt as it is not a sponsor or commercial.

5.3 Volunteer Approval

The board unanimously approved Cameron Millar as a co-ordinator for the Hamilton Trophy organisation group.

5.4 Finance Officer- Kim McAully

KM was put into a breakout room while the board discussed the Finance Officer position. The board unanimously provisionally approved KM being the interim Finance Officer depending on the outcome from Harper McLeod discussions.

## 6. Discussion

### 6.1 Directorships

AM suggested Bowls Scotland go out to the Bowls Community and out with (including out with Scotland) for a Championships & Events Director along with a Development Director. SPS to create advert for the roles. Agreed by Board to gain notes of interest for TH and SB position ahead of them leaving and the 2022 AGM. This subject to be discussed at the Board away days.

### 6.2 HP Structure Update

AM updated the board. Adam Martin (Bowls Scotland Coach and Volunteer Manager) will be High-Performance Coordinator, George Sneddon as Lead Coach, David Peacock and Frazer Muirhead as coaches and Billy Mellors continues as the Commonwealth Games Bowls Team Manager.

### 6.3 Board and Staff Away Days

SPS will pull together an itinerary for the away days and send round the Board

### 6.4 Staffing Update

AM Updated the board with staffing adjustments. AM also explained Bowls Scotland will be putting out an advert for a Finance Manager.

### 6.5 Membership Update

There have only been 100 returns from clubs so far, which have all been on the CRM system. A more realistic update will be given in March.

### 6.6 UK Bowls Meeting

A meeting has been scheduled for the 9<sup>th</sup> of February. AM to give a fuller update at the next board meeting.

### 6.7 Board dates and other key dates for 2022

European Championships- 9<sup>th</sup>-14<sup>th</sup> July

European Open- 15<sup>th</sup> -16<sup>th</sup> July

National Championships- 17<sup>th</sup>-24<sup>th</sup> July

### 6.8 European Championships

Progress is being made with the organising of the Europeans Championships as well as the European Open. There are some concerns about the budget and the amount being committed by Europe Bowls. AM to progress with the Directors of Europe Bowls.

### 6.9 Safeguarding Training

SPS reminded Board members to complete the short **sportscotland** eLearning module aimed at Board and Committee Members.

7. AOCB

SB let the board know about annual appraisals/conversations. Meetings will take place in April.

SPS explained 4 notes of interest for the Empowering Women in Bowls group positions

Next Meeting- 2<sup>nd</sup> March 2022.