



Bowls Scotland Club Development Workshops

November 2020 – March 2021

CLUB DEVELOPMENT WORKSHOPS

Bowls Scotland want to support clubs in the off season by delivering a series of online club development workshops. The content of these workshops rated highly in our recent COVID-19 Club Survey on what clubs required to ensure survival and sustainability. The workshops cover a wide variety of topics and clubs are welcome to attend as many as they like.

Workshops are **FREE** for all Bowls Scotland clubs and members and will all be delivered online via ZOOM. If there is an area of support that is not covered in the workshops, please let us know and we will look to incorporate these in future workshops.

Places are limited for each workshop so please book your place as soon as possible to avoid disappointment. All our workshops are bookable via our online club and membership system. To book a place, click on the booking link relevant to your workshop and use the Booking a Course Guide to help you with this process. More information is available here: <https://www.bowlsscotland.com/new-to-bowls/club-development-workshops>

In addition to the Bowls Scotland workshops, **sportscotland** has recently developed a COVID Officer e-learning module. We would encourage clubs to complete the free training even though our season has finished. <https://sportscotland.org.uk/covid-19/support-for-clubs-and-community-sport-organisations/preparing-your-organisation-as-coronavirus-covid-19-restrictions-ease/>

For further information on the workshops available or for any other club development support, please get in touch with your National Development Officer:

- Districts 1-10: Stuart Bell 07525 134385 stuartbell@bowlsscotland.com
- Districts 11-24: Daniel Baker 07821 118774 danielbaker@bowlsscotland.com
- Districts 25-32: Lawra Cox 07715 025736 lawracox@bowlsscotland.com

General booking enquiries should be directed to info@bowlsscotland.com

CLUB DEVELOPMENT WORKSHOPS

NOVEMBER			
Day & Date	Time	Workshop	
Tuesday 3 rd	10:00-11:00	Club Governance	https://bowlsscotland.azolve.com/workbench/public/events?ref=B5E6DFC4EC6C56D53001D428B7C7262D1E05C848
Monday 9 th	19:00-20:30	Legal Structures	https://bowlsscotland.azolve.com/workbench/public/events?ref=5EFBB79030AA58F9036E51A03F794D54F7795310
Thursday 12 th	11:00-12:00	Basic Financial Planning	https://bowlsscotland.azolve.com/workbench/public/events?ref=CD7B7CAEB6E06278F61D78FAFC82A8CC39E8751B
Monday 16 th	14:00-15:30	Online Club & Membership System	https://bowlsscotland.azolve.com/workbench/public/events?ref=261388775C8A0B6C2C8F8B44E0725BF36D441946
Wednesday 18 th	15:00-16:00	Social Media Hints and Tips	https://bowlsscotland.azolve.com/workbench/public/events?ref=7F55115F670DAEA49993DA0524AA3B26320D95C3
Wednesday 18 th	19:00-20:00	Green Maintenance	https://bowlsscotland.azolve.com/workbench/public/events?ref=AFCAD455B185EAB0AD55434F9C2531674249475A
Thursday 19 th	14:00-15:00	Club Governance	https://bowlsscotland.azolve.com/workbench/public/events?ref=44D951F95187E833D9442FD4D0698D9100363C1C
Thursday 19 th	18:00-21:00	Child Wellbeing and Protection in Sport	https://bowlsscotland.azolve.com/workbench/public/events?ref=C29C1EDF683A0845AC205660691AE88FC29B7691
Monday 23 rd	19:00-20:30	Community Asset Transfer	https://bowlsscotland.azolve.com/workbench/public/events?ref=F9FA13C5D379E7259ECCB692B47D4E2652C271A6
Thursday 26 th	19:00-20:30	Online Club & Membership System	https://bowlsscotland.azolve.com/workbench/public/events?ref=4F59E7F62A23C825871367E70761CAA803CEC664
Monday 30 th	19:00-20:30	Funding for your club	https://bowlsscotland.azolve.com/workbench/public/events?ref=8651D1D940EC6E7D077C4B60D8874E2F83DD5297
DECEMBER			
Day & Date	Time	Workshop Type	
Tuesday 1 st	19:00-20:30	Online Club & Membership System	https://bowlsscotland.azolve.com/workbench/public/events?ref=C0E9A3171737B7BD0D70576B32FE2CCF16FFD115
Thursday 3 rd	15:00-16:00	Basic Financial Planning	https://bowlsscotland.azolve.com/workbench/public/events?ref=8BD39DB44408E35D31E062693DC18848F9E6A4C4

Tuesday 8 th	18:00-21:00	Child Wellbeing and Protection Officer Training	https://bowlsscotland.azolve.com/workbench/public/events?ref=4A7DBFDC30808023CF351BE2CD60558E47AC7056
Wednesday 9 th	19:00-20:00	BowlsMark for your Club	https://bowlsscotland.azolve.com/workbench/public/events?ref=76AB396527718B1E90BCBB7D886C5040C1FDFC30
Friday 11 th	14:00-15:30	Online Club & Membership System	https://bowlsscotland.azolve.com/workbench/public/events?ref=F47BB8D1AF98F16A97D8015A190A84C9692AFBC9
Monday 14 th	11:00-12:00	BowlsMark for your Club	https://bowlsscotland.azolve.com/workbench/public/events?ref=6A2458F66F6FAEFB6CC834F9D5F5C1176F4CC6EE
Monday 14 th	18:00-21:00	Child Wellbeing and Protection in Sport	https://bowlsscotland.azolve.com/workbench/public/events?ref=156BBAD1A57823990EB3101F3EB495030323F743
Monday 14 th	19:00-20:00	Social Media Hints and Tips	https://bowlsscotland.azolve.com/workbench/public/events?ref=B669B28EF91C347BED78B938E58949D2BA06AB33
Wednesday 16 th	14:00-15:30	Online Club & Membership System	https://bowlsscotland.azolve.com/workbench/public/events?ref=5490D61E02CB0AB54EBC8859D8E6F648E7F275D6
JANUARY			
Day & Date	Time	Workshop Type	
Friday 8 th	14:00-15:00	How to run a Try Bowls event	https://bowlsscotland.azolve.com/workbench/public/events?ref=DEA0D5791AA0E79ED4B4BCB9E2FC0F6E48E79FBA
Tuesday 12 th	11:00-12:00	BowlsMark for your Club	https://bowlsscotland.azolve.com/workbench/public/events?ref=11977122D40D8FBE8ECF85CBD3B74EA6C0E6DC3E
Thursday 14 th	18:00-21:00	Child Wellbeing and Protection in Sport	https://bowlsscotland.azolve.com/workbench/public/events?ref=A5860C15D3320F2AF53144EC85E619750F4F6396
Thursday 14 th	19:00-20:00	Basic Financial Planning	https://bowlsscotland.azolve.com/workbench/public/events?ref=5176F04D49FA4859AB08C3301F6EF84491BCE107
Tuesday 19 th	19:00-20:00	Actify - Online Bowls Community Hub	https://bowlsscotland.azolve.com/workbench/public/events?ref=0A8F039A5B79D3BC07E72CEA21B0A4213C9080E3
Wednesday 20 th	15:00-16:00	BowlsMark for your Club	https://bowlsscotland.azolve.com/workbench/public/events?ref=F61D868AABA563E49676D907A316957E0663FA
Thursday 21 st	18:00-21:00	Child Wellbeing and Protection Officer Training	https://bowlsscotland.azolve.com/workbench/public/events?ref=24F4335D98F6659029277B0DDEC17099CDAF137E
Friday 22 nd	10:00-11:00	How to run a Try Bowls event	https://bowlsscotland.azolve.com/workbench/public/events?ref=37B2335C28319E6A75066F79C4D4A6D434C9D9EA
Thursday 28 th	19:00-20:00	Equality & Diversity	https://bowlsscotland.azolve.com/workbench/public/events?ref=ED267278EAE4C4CB0EA9D02CE6639C4CD5E4F5C99

FEBRUARY			
Day & Date	Time	Workshop Type	
Tuesday 2 nd	11:00-12:00	Safeguarding Update	https://bowlsscotland.azolve.com/workbench/public/events?ref=C81AB659CEC326B979EDA4EBE924A97A13A6DBE8
Thursday 4 th	11:00-12:00	Basic Financial Planning	https://bowlsscotland.azolve.com/workbench/public/events?ref=FECEA500B54E4D5A204C94DD0C5844F38DA33695
Tuesday 9 th	16:00-17:00	How to run a Try Bowls event	https://bowlsscotland.azolve.com/workbench/public/events?ref=E721A612DA5EBC5B17ED539FAB763C77C7EF3253
Wednesday 10 th	19:00-20:00	Safeguarding Update	https://bowlsscotland.azolve.com/workbench/public/events?ref=D26E5EF49D3A2B3438395FC9CEEE597C3A7783D7
Friday 12 th	10:00-11:00	Actify - Online Bowls Community Hub	https://bowlsscotland.azolve.com/workbench/public/events?ref=9EFB8988E0D78FFF48D6684D017EA8CC51355962
Monday 15 th	18:00-21:00	Child Wellbeing and Protection in Sport	https://bowlsscotland.azolve.com/workbench/public/events?ref=1AFD05DA1A6214552A1BBB7405076340D32DEEA3
Thursday 18 th	14:00-15:00	Membership Retention	https://bowlsscotland.azolve.com/workbench/public/events?ref=E5C655AAC2321CE576CB86A47ED4330E75B9A17F
Monday 22 nd	19:00-20:00	How to run a Try Bowls event	https://bowlsscotland.azolve.com/workbench/public/events?ref=1BFAE8D5458A5B6A6B40955EA1E4F0716B5623F4
Wednesday 24 th	18:00-21:00	Child Wellbeing and Protection Officer Training	https://bowlsscotland.azolve.com/workbench/public/events?ref=0ED4F865BAE169A140D159F8F215B9055D6BB1FC
MARCH			
Day & Date	Time	Workshop Type	
Tuesday 2 nd	15:00-16:00	Safeguarding Update	https://bowlsscotland.azolve.com/workbench/public/events?ref=C2B9DE7499B976EB7172F7C8CFD86CA5A5BD0601
Wednesday 10 th	19:00-20:00	Safeguarding Update	https://bowlsscotland.azolve.com/workbench/public/events?ref=8D1BE01A9468B39F98D69CC71A67CFA104EDD0C8
Thursday 11 th	13:00-14:00	Actify - Online Bowls Community Hub	https://bowlsscotland.azolve.com/workbench/public/events?ref=9E62714110A0BB4B19C40711286170711AB11755
Wednesday 17 th	18:00-21:00	Child Wellbeing and Protection in Sport	https://bowlsscotland.azolve.com/workbench/public/events?ref=7B35A2614339E4C8D2AD2A5EAA94D33FE9C5C056
Monday 22 nd	11:00-12:00	Membership Retention	https://bowlsscotland.azolve.com/workbench/public/events?ref=8167F62551ADE2BA8149F875F9279C6DC5D3AD74
Wednesday 24 th	18:00-21:00	Child Wellbeing and Protection Officer Training	https://bowlsscotland.azolve.com/workbench/public/events?ref=A903B4EA6A5FEA1FF3764600A94E3FD85CEF3CB7

Tuesday 30 th	19:00-20:00	Membership Retention	https://bowlsscotland.azolve.com/workbench/public/events?ref=742F2A8194AFB91C18E1F858C46FFB39733E5EBE
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CLUB DEVELOPMENT WORKSHOP - OUTLINES

WORKSHOP	DESCRIPTION	TARGET AUDIENCE	TUTOR / PRESENTER
Actify - Online Bowls Community Hub	This workshop will explore a brand-new platform for sharing and connecting with the wider bowling community	Club committee members and coaches	Daniel Baker, National Development Officer, Bowls Scotland
Basic Financial Planning	This workshop examines where the club money comes from, where the club spends it, whilst looking at how the future may impact on both Income & Expenditure and how will the club plan to meet these changes	Treasurers and/or Club committee members	Stuart Bell, National Development Officer, Bowls Scotland
BowlsMark for your Club	This workshop explores the process of club accreditation and the key benefits of going through BowlsMark	Club committee members	Lawra Cox, Stuart Bell & Daniel Baker National Development Officers, Bowls Scotland
Child & Wellbeing Protection in Sport	Child Wellbeing and Protection in Sport (CWPS) supersedes the previous Safeguarding and Protecting Children (SPC) course. The training will provide you with the knowledge on child wellbeing and protection that will give you the confidence to deal with issues that may arise in your role working with children.	Wellbeing and Protection Officers or those in a similar role	Lindsey Booth, Booth Training and Consulting

	<p>Pre-requisite:</p> <ul style="list-style-type: none"> • Age 16+ 		
Child Wellbeing & Protection Officer Training	<p>The workshop is suitable for individuals responsible for leading their club or organisation in the wellbeing and protection of children and young people. Learners will have the opportunity to develop knowledge and skills to manage concerns through the use of interactive case studies and group work.</p> <p>Pre-requisites:</p> <ul style="list-style-type: none"> • Age 18+ • Learners must have completed both modules of the Child Wellbeing & Protecting Children (CWPO) or SPC 	Wellbeing and Protection Officers or those in a similar role	Lindsey Booth, Booth Training and Consulting
Club Governance	This workshop aims to support clubs to improve governance and encourage communication through providing templates and examples of good practice	Club committee members	Lawra Cox, Stuart Bell & Daniel Baker National Development Officers, Bowls Scotland
Club Legal Structures	This webinar will walk clubs through the various structures available and outline the benefits and limitations of each, including charitable organisation and Community Amateur Sports Club status	Club committee members	Andrew Jenkin & Alan Russell Club Development Scotland
Community Asset Transfer	The Community Empowerment (Scotland) Act 2015 provided	Club committee members	Andrew Jenkin & Alan Russell

	opportunities for clubs to undertake long-term leases and acquire facilities through 'Community Asset Transfer'. This webinar is designed to give you a greater understanding of Community Asset Transfers and what would be involved in undertaking the process.		Club Development Scotland
Equality & Diversity	This workshop will explore ways clubs can achieve equity in their policies, procedures and decision making processes ensuring opportunities are open to everybody, regardless of protected characteristics such as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, sex and sexual orientation and religion or belief.	Club committee members & coaches	Lawra Cox, Stuart Bell & Daniel Baker National Development Officers, Bowls Scotland
Funding for your Club	This workshop provides practical hints and tips for completing funding applications and looking at other avenues of increasing revenues that will develop clubs, including investing in community projects, increasing club reserves and funding the purchase of new equipment and facilities.	Treasurers and/or club committee members	Andrew Jenkin & Alan Russell Club Development Scotland
Green Maintenance	This workshop aims to provide clubs with green maintenance information as well as practical hints and tips for ensuring a	Greenkeepers & Green Conveners	Sports Turf Services & Bowls Scotland

	<p>quality green is maintained.</p> <p>There will be opportunity for questions and answers on specific issues your club is facing with green maintenance</p>		
How to run a Try Bowls event	This workshop explores how to set up and deliver a Try Bowls event to support membership growth in your club	Club committee members and coaches	Bowls Scotland National Development Officers
Membership Retention	This workshop will aim to bring clubs together to discuss and share methods of keeping the interest of current members within their clubs.	Club Committee Members	Bowls Scotland National Development Officers
Online Club and Membership System	This workshop aims to support clubs with Bowls Scotland's NEW online club and membership system in preparation for capitation 2021	Club admin who is responsible for capitation	Bowls Scotland
Safeguarding Update	This workshop will update clubs on safeguarding legislation and what it means for your club in terms of processes and best practice	Wellbeing & Protection Officers	Lawra Cox, National Development Officer, Bowls Scotland
Social Media Hints and Tips	This workshop will provide an overview of the benefits of Social Media; an insight into the implication's consequences of inappropriate use & support the implementation of SMART rules within clubs ensuring delivery to all club members	Club committee members and coaches	Darren Weir, Communications Officer Ross Robertson, Marketing Officer Bowls Scotland