



## **Bowls Scotland Board Meeting, 12th March 2019, 4:30pm**

Harper Macleod Offices, The Ca'd'oro, 45 Gordon Street, Glasgow

### **Minutes draft 1**

#### **Attendees**

##### Present:

Sue Beatt (SB)	Chair
Alan McMillan (AMcM)	CEO
Andrew Upton (AU)	Director
Tom Hamilton (JH)	Director of Marketing, Branding & Communications
David Scouller (DS)	Director of Governance
Bob Christie (BC)	Director of Development
Kathleen Gordon (KG)	Ladies President
Jock Halliday (JH)	Gents President
Sheila Cowan (SC)	Director of Finance

##### In attendance:

Fiona Lilley (FL)	<b>sportscotland</b> (Partnership Manager)
Alison Deuchars (AD)	SSA, minute taker

#### **1. Apologies**

None

#### **2. Chairs' opening remarks**

SB welcomed all, with a particular mention to MG and JH as the incoming Presidents, FL and AD. SB also thanked AU for the venue and catering.

SB intimated to the Board the sad news that Alan Davidson former Bowls Scotland Director and current District 9 Secretary had passed away. She noted the Boards condolences to Alan's wife Mary and family advising that the funeral will be held on Friday 15th March at Dunblane Cathedral.

SB also wished noted a huge well done to Carla Banks and John Fleming Jr at the recent World Bowls World Cup with the highlights being John winning against the Australian and winning a bronze medal with Carla beating the previous champion from Malaysia.

#### **3. Declarations of interest**

BC declared an interest in Agenda items 6.2.2.2 and 6.2.3

TH declared an interest in Agenda item 5 the National Centre development project.

#### **4. Previous Minutes - January**

With the correction of all references to DC to be amended to DS and Newton Park amended to Northfield National Centre, the minutes of previous Board meeting were adopted.

**☑ Minutes of Board meeting held on 30th January 2019 were adopted**

**Proposed: TH**

**Seconded: DS**

#### **5. Matters Arising – action points**

Staff and Board representatives of Bowls Scotland recently met with South Ayrshire Council and an architect's company and had a constructive meeting regarding the submission of a feasibility study on the proposed development of the National Centre.

## **6.1. Proposal**

### **6.1.1. Finance Update**

Paper circulated

AMcM advised the Board that the Finance Group had been reconvened then talked the Board through the paper. FL advised that the investment from sportscotland is positive good news though funding is moving to 2 year review cycles. The drop in National Lottery funding is currently being underpinned by the Scottish Government.

3.5 new posts will be created including roles in High Performance and development. The TH stated that it is an exciting opportunity for Bowls Scotland and thanked AMcM and Duncan Caithness for the work they put in to the presentation that helped secure funding.

AMcM advise that capitation is currently at 94% and there are 34 teams entered for the new Ladies top 10 competition, an increase of 10.

#### **6.1.1.1. Finance Group Terms of Reference**

AMcM outlined the Terms of Reference for the Finance Group and after a short discussion the Board unanimously approved them.

**☑ The Board unanimously approved the Terms of Reference for the Finance Group**

### **6.1.2. Commercial Director - Post description**

The Board discussed possibly changing the name of the role to Sponsorship Director as that is more accurate to the role description. After some discussion it was agreed to leave the role title as is.

**Ⓐ AMcM to finalise the Communications Director role description and advertise it by Monday 18th March**

### **6.1.3. iQ Fire and Security partnership**

Paper circulated.

The Board discussed the proposal and agreed to pursue the partnership as an offer to clubs.

### **6.1.4. AGM date - 27th November 2019**

AMcM advised the Board that it would be helpful if the AGM was moved to 27th November 2019

**☑ The Board unanimously agreed to change the date of the AGM to 27th November 2019**

## **6.2. Discussions**

### **6.2.1. Strategy**

AMcM advised the Board that the Strategy document is almost complete and there will be a draft copy available at the next Board meeting.

### **6.2.2. Partnership update paper**

AMcM led a discussion around the current status of partner organisations.

**Ⓐ AU to discuss partnerships with AMcM**

### **6.2.3. SDS Partnership**

AMcM outlined to the Board the discussions that have taken place around Bowls Scotland taking responsibility for the Para bowls High Performance programme from 1 April 2019, for the B6/B7/B8 triples and B2/B3 pairs for the Birmingham 2022 Commonwealth Games. FL outlined the sportscotland involvement in the process. AMcM advised the Board that a joint statement from Bowls Scotland and Scottish Disability Sport has been written and will be issued as soon as both parties have agreed it.

### **6.3. Operational Information Papers**

#### **CEO**

Paper circulated

#### **C & E**

Paper circulated

#### **M & Comms**

Paper circulated

#### **Development**

Paper circulated

The Board was advised that the Try Bowls initiative would be launched on 13 March through social media. So far over 430 clubs have signed up to Try Bowls.

AMcM was delighted to advise the Board that the interest in the new Bowls Mark project had been considerable with over 400 clubs expressing an interest and looking for more information about it. Bowls Mark will launch on 3 April.

#### **Equality**

DS advised the Board that he had attended a sportscotland meeting around Transgender Policies

### **AOCB**

AMcM asked the Board if the CEO of Triathlon Scotland could observe the next Board meeting in order to assess and share good practice. This arrangement would also be reciprocated with Triathlon Scotland with AMcM sitting in on their next Board meeting. This had been done previously and all had found it useful to see how another SGB Board functions.

The Board agreed to having an observer from another SGB attend a future Board meeting.

The meeting concluded at 2010