



# BOWLS

# MARK

CLUB ACCREDITATION SCHEME

## Information Pack



# What is BowlsMark?

**BowlsMark is Bowls Scotland's Club Accreditation Scheme designed to support clubs to develop and grow.**

The aim of the programme is to help support clubs to develop and strengthen their infrastructure, plan for the future and in turn increase capacity and grow.



It recognises and rewards clubs for good practice. Achieving BowlsMark tells your local community that you are a safe, structured and welcoming place for people to come.

As well as gaining access to a range of ideas, resources and good practice case studies, clubs who sign up to BowlsMark will also receive support from the Bowls Scotland development team who will help guide clubs through each stage of the process.

**There are three levels of accreditation and all clubs will enter the accreditation pathway at bronze level.**



For some clubs achieving bronze level may be the end of the journey, however we hope that clubs with the support of the development team will strive for silver and gold which will help them become stronger, more sustainable clubs at the heart of their communities.

**Once a club has achieved a certain level, there is a range of benefits and rewards that can be accessed. These can be viewed by visiting;**

**[www.bowlsscotland.com/clubs/bowlsmark](http://www.bowlsscotland.com/clubs/bowlsmark)**

# The BowlsMark Journey

## BRONZE



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**BRONZE**

- Constitution – Equality, Open and Dissolution clause
- Committee Structure in place
- Evidence of AGM
- Bank account in club name
- First Aid box that is accessible to all
- Wellbeing Protection Policy
- Nominated Wellbeing Protection Officer
- GDPR policy
- Public Liability Insurance
- Run a minimum of one try bowls recruitment event each year and submit programme evaluation

## SILVER

- All bronze level criteria
- Committee and coaches role descriptors
- Club welcome pack
- Codes of conduct
- 1 year action plan
- At least one Bowls Scotland qualified coach at the club
- Coaching available for new and existing members
- Secondary Organisation Contract and a designated Wellbeing Protection Officer registered with Bowls Scotland.

- All Coaches PVG checked through Bowls Scotland
- Wellbeing Protection Officer has attended relevant training in the last 3 years
- 50% of all coaches working with young people have attended safeguarding training in the last 3 years
- Provide Bowls Scotland with membership data to input into Club membership system
- Run a minimum of 1 additional recruitment initiative each year



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**SILVER**

## GOLD



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**GOLD**

- All bronze and silver level criteria
- 3 year club development plan
- Club Newsletter shared with local community
- A minimum of two coaches within the club, one of which must be Bowls Scotland Level 1 qualified
- All coaches must be Bowls Scotland qualified
- All coaches working with young people have attended safeguarding training in the last 3 years
- Wellbeing Protection Officer is **not a coach**
- Induction programme for new members
- Engage with local community groups
- Upload club membership data into Club membership system
- Run an additional recruitment initiative each year

# The BowlsMark Process

## STEP 1

Complete and submit the registration document to Bowls Scotland.

[bowlsmark@bowlsscotland.com](mailto:bowlsmark@bowlsscotland.com)

## STEP 2

The Bowls Scotland development team review your submission and contact the club to make a recommendation on the level of accreditation your club should be aiming for.

## STEP 3

The starting point for all levels is to complete bronze accreditation. A club will be requested to submit all relevant supporting documents within an agreed timeframe. Clubs can work toward Silver and Gold at their own pace with the support of the development team.

## STEP 4

If all criteria is submitted and approved then accreditation will be awarded to the club. If additional information is required a member of the development team will be in touch to discuss the requirements for accreditation to be awarded.

## STEP 5

Maintain accreditation standard

All supporting documents must be resubmitted as follows:

- **Bronze:** valid for 3 years
- **Silver:** valid for 2 years
- **Gold:** valid for 1 year



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E: [bowlsmark@bowlsscotland.com](mailto:bowlsmark@bowlsscotland.com)



Terms and conditions apply and can be found at  
[www.bowlsscotland.com/clubs/bowlsmark](http://www.bowlsscotland.com/clubs/bowlsmark)

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