



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

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Bowls Scotland Board Meeting

Wednesday 20th September 2017, 1630 hrs

Harper Macleod Offices, The Ca'd'oro, 45 Gordon St, Glasgow G1 3PE

Present:

Sue Beatt - Chair (SB), Scott Meechan (TH), Bob Christie (BC), Andrew Upton (AU), David Scoullar (DC), Craig McArthur (CM), Anna Marshall (AM),

In Attendance: Alan McMillan CEO (AMcM), Graham Cole (Minutes) Eddie Nicholson (EN)

1. **Apologies** - Lyn Wallace (LW), Tom Hamilton (TH), Fiona Fagan (FF),
2. **Chairs Opening Remarks** - SB welcomed all to the meeting and thanked them for attending. SB also welcomed Scott Meechan the new C&E Strategic Director, she and the Board looked forward to working with him.
3. **Declarations of Interest** – There were no DOI's at this point.
4. **Previous Minutes** – 02nd August 2017 - Approved by DS and seconded by AU.
5. **Matters arising/Action Points.**- All actions were either completed or updated
 - 5.1. AMcM and SB gave a brief overview of the meeting that they had with Chair of World Bowls, John Bell. Many points were raised in the meeting and John had assured both SB and AMcM that he would consider all the points and take some of them on immediately.
 - 5.2. SB also wished to congratulate all U-25 players and support officials that recently won the BIBC U-25 International series in Wales. It was the first time that the trophy had been won by Scotland in a few years and was testament to the hard work of all involved.
6. **Proposals**
 - 6.1.1. **Finance Update** – The board approved the Finance update paper
 - BDO are onsite at present at the National Centre working through the annual accounts. A draft will be ready for the next Board meeting on the 4th of October.

6.1.2. **Authorisation of Payments** - There were no payments to be approved.

6.1.3. **Fixed Fee Capitation**

- AMcM undertaking 8 roadshows over the next few weeks with bowling clubs where the main subject area would be the Fixed Fee Capitation concept to be discussed prior to the AGM. So far AMcM has completed 2 roadshows. At both there were no dissenting voices regarding the move to a fixed capitation fee.

6.2. **Equality** –

6.2.1. **Annual Business Plan 2016/17 review** -

- AMcM to table the new plan for 2018/19 at the future board meeting

6.2.2. **Articles review paper**

- A brief discussion also took place around Electronic voting and this would be something we would be considered for implementation at the 2018 AGM.

6.2.3. **Equality**

- Following recent attendance at an Equalities seminar and training course, AMcM stressed the need for all members of Bowls Scotland to embrace Equality. The course was extremely enlightening and it was agreed that Directors should go on a similar type course as well as Presidents. DS said that there were many dangers and we couldn't afford to allow the same thing to happen in bowling that had happened in other sports.

A discussion then took place around how best this could be rolled out to clubs based on the training that Directors received.

6.2.4 **Child and Adult**

- It was agreed that BC would be the safeguarding 'champion' on the Board as well as someone who would link with John Kemp (JK). BC & DS to speak to JK about completing paperwork.

EN thanked everyone for being asked to the board meetings and that he had enjoyed his time as President of Bowls Scotland and felt that he has achieved what he set out to do and has visited bowling clubs from Brora to Portpatrick. EN left the meeting at 5.37pm

Operational information Papers

CEO report – there was nothing more to add to this report

HP report – There was nothing to add to this report

C & E report – BIBC Juniors won their recent test series SB congratulated the team on behalf of the board. There will be a review of the Nationals at some point next week w/c 25.09.17

Development report – There was nothing to add to this report

MARCOMMS- There was nothing to add to this report

Office & Admin report – There was nothing to add to this report

AOCB

- AMcM advised that Gemma Smith would be leaving Bowls Scotland on the 17th November to pursue a career path in Canada.
- SB passed out suggestions that had arisen from the completed Directors appraisals.

Meeting closed at 1944 hrs