



# Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

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## **Bowls Scotland Board Meeting**

**Wednesday 02<sup>nd</sup> August 2017, 1630 hrs**

**Harper Macleod Offices, The Ca'd'oro, 45 Gordon St, Glasgow G1 3PE**

### **Present:**

Sue Beatt - Chair (SB), Tom Hamilton (TH), Bob Christie (BC), Andrew Upton (AU), David Scoullar (DC), Craig McArthur (CM), Anna Marshall (AM),

**In Attendance:** Alan McMillan CEO (AMcM), Fiona Fagan, (FF) Bill Knox (BK)

1. **Apologies** - Lyn Wallace (LW), Eddie Nicholson (EN), Margaret Bingham (MB),
2. **Chairs Opening Remarks** - SB welcomed all to the meeting and thanked them for attending. The chair and Board paid tribute to President EN who carried out his duties at the National Championships despite his son's illness.  
The Board wished to minute their thanks to AM, the volunteers and the staff for the delivery of a fantastic National Champs. FF also wished to thank the Board on behalf of herself and the other sportscotland staff for the invite to the partners day and congratulated all involved in the event.
3. **Declarations of Interest** – BC declared an interest for the discussion on the Andrew Hamilton Trophy (Angus county).
4. **Previous Minutes** – 14<sup>th</sup> June 2017 - Approved by DS and seconded by AU.
5. **Matters arising/Action Points.**- All actions were either completed or updated
  - 5.1. Following on from the discussion about the AHT at the last Board meeting, SB circulated an e-mail clarifying the situation re the proposed new structure. A letter would be sent to all men's counties outlining a status quo for 2018 and explaining the current situation.  
BK rejoined the meeting
  - At this point- Garry Smith CEO of World Bowls joined the meeting for item 6.2.1.
    - Gary gave a brief overview of the draft World Bowls strategy. There then followed a number of key questions from the Board on a variety of challenges for both World Bowls and Bowls Scotland, covering:- commercial support,

events review, relevance of IOC recognition and the future of bowls in general.

- Garry Smith was thanked for his contribution and along with BK left the meeting

## 6. **Proposals**

6.1.1. **Finance Update** – The Board approved the Finance update paper.

6.1.2. **Authorisation of Payments** - There were no payments to be approved.

6.1.3. **Budget 2017/18**

- The budget was discussed and unanimously agreed by the board.
- It was agreed that a group would be set up to agree a way forward to increasing the commercial support in the sport.
- The budget income was set at £829, 957 with expenditure at £829,612.

6.1.4. **Fixed Fee Capitation**

- There was a lengthy discussion around the Fixed fee capitation paper
- The following was agreed:
  - The concept was a good idea.
  - It would assist in stabilising the income from capitation.
  - If after consultation through a small number of roadshows, there is a feeling that clubs did not have an appetite for the concept , the board would make a decision on how or whether to progress the concept.
  - The concept should have a backup to allow for exceptional circumstances where a clubs loses a large amount of members in one year. This situation would allow RDO's or others to be able to go to that club and assist with the membership challenge.
- The Board agreed in principle with the paper and concept. A decision on the progression of the concept would be made following the roadshows

6.1.5. **KPMG Audit proposal**–

- The Board wish to have a work programme covering off the areas highlighted in the audit, this is to be tabled twice a year.
- The audit rating achieved the target for the strategy as well as the investment target from sportscotland.
- The board fully approved the audit

6.1.6. **Risk Register**–

- The risk register was approved by the Board with action to be taken to update the register with the new data protection compliance legislation.
- FF to send to AMcM the sportscotland update and training date

6.2. **Equality** –

6.2.1. **CEO of World Bowls- strategy discussion**

6.2.2. **Annual Business Plan 2016/17 review** -

- The annual business plan was welcome and approved.
- AMcM to table the new plan for 2018/19 at the September meeting

6.2.3. **Articles review paper**

- It was agreed that all Directors would put forward their thoughts on the paper for the next Board meeting.

- In relation to the review paper, a proposal for this year's AGM was put forward to propose a vice president from a club. Despite the proposed person not currently being a District Secretary, the board decided to discuss in more detail at the next meeting.

#### 6.2.4. Equality

- There was a query regarding a letter sent in about a club in the central area accusing it of sectarianism. A letter will now be sent from the office asking for clarification of the accusation.

### Operational information Papers

**CEO report** - AMcM highlighted in his report the meeting he has set up with the CEO of South Ayrshire Council re the National Centre development. He also mentioned the efforts to promote the current coaching qualifications at the up and coming EBU event in Jersey.

**HP report** – There was nothing to add to this report

**C & E report** – There was nothing to add to this report

**Development report** – There was nothing to add to this report

**MARCOMMS- TH** emphasised the key stats from the Nationals that would form the first part of the e-newsletter sent out on the 3<sup>rd</sup> of August. This information would form the basis of the core info put forward to any prospective commercial partner.

**Office & Admin report** – There was nothing to add to this report

### AOCB

- SB asked all Directors to send her dates to meet and conduct Directors appraisals
- TH asked if all with a LinkedIn account could promote the position of Strategic Director for Competitions and Events.
- EBU- it was fully agreed that BC be nominated as the new vice president of EBU. BC to confirm to AMcM if he can confirm his nomination
- AU highlighted to the Board that he had been aware that a comment had been made directly to a member of staff about their involvement in the sport.

The Board agreed that this was unacceptable and if the individual were able to be identified then the Board would immediately take action in dealing with this. AMcM to speak further with the staff member in order to identify the culprit. It was agreed that this was again not acceptable.

- AM informed the Board that in a similar vein that one of the winners of a National title had made comment to the Ladies Team Manager about not being selected this year for the BIWBC team. It was agreed that this was again not acceptable.

Meeting closed at 2055 hrs