



# Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

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## **Bowls Scotland Board Meeting**

**Wednesday 14<sup>th</sup> June 2017, 1630 hrs**

**Harper Macleod Offices, The Ca'd'oro, 45 Gordon St, Glasgow G1 3PE**

### **Present:**

Sue Beatt - Chair (SB), Tom Hamilton (TH), Bob Christie (BC), Andrew Upton (AU), David Scoullar (DC), Craig McArthur (CM)

**In Attendance:** Alan McMillan CEO (AMcM), Graham Cole (GC), Fiona Fagan (FF) SportsScotland, Claire Johnston (CJ), Natalie Bruce (NB)

1. **Apologies** - Anna Marshall (AM), Lyn Wallace (LW), Eddie Nicholson (EN), Margaret Bingham (MB), Bill Knox (BK)
2. **Chairs Opening Remarks** - SB welcomed all to the meeting and thanked them for attending. The board approved the apology received from Anna Marshall. She also welcomed Natalie Bruce, Claire Johnston and Graham Cole. NB was asked to give an overview of her background.  
A discussion took place during these opening remarks with regards to the selection process and how this had been received. A discussion also took place regarding comments made on the BS Social Media platform and how a number of comments were derogatory, unacceptable and personal to staff or volunteers.  
NB to send a copy of the comments to AU for legal advice. AMcM would like to discuss with other CEO's how they deal with matters like this.
3. **Declarations of Interest** – BC declared an interest for the discussion on the Andrew Hamilton Trophy (Angus county).
4. **Matters arising/Action Points.**- AMcM/NB/GC to form a group to look at awards for volunteers.
5. **Proposals**  
5.1.1. **Finance Update** –

- Charity Trophy- GC will update Year Book to reflect the monetary split between Presidents chosen Charity and Winners chosen Charity.

5.1.2. **Authorisation of Payments** - There were no payments to be approved.

5.1.3 **Budget (2017/18)** –

- Handout given of budget proposal, assumption that all competitions go on basis discussed.
- Review of budget report by CMcA
- RDO funding until the end of April 2018

## 5.2. **Discussions**

6.2.1 **Equality** -

- JK had produced a paper which the Board had looked over there were no questions with regards to progressing to Intermediate.

6.2.2 **Child and Adult protection** –

- JK has been trying to contact Children First ~~without any response~~ to progress discussion regarding the MOR.

6.2.3 **Director Skills analysis** -

- FF shared document with the Board to discuss where to go next.
- Highly skilled/skilled responses FF was impressed by the wide range of skills and experience that the Board have.

6.2.4 **World Bowls Consultation** -

- Overview of strategy by WB to be given to Board in August by Garry Smith.

6.2.5 **KPMG Audit – draft report** -

- AMcM had said that it was a completely different experience this time. SB thanked AMcM for the huge piece of work that he had done. In turn AMcM thanked all Board members and staff for their help/support in attaining the level achieved. Overall satisfactory with comments, which matches the Board expectations in the strategy and investment criteria set by sportscotland.
- Cloud back up was also achieved in line with audit requirement.

GC left the room at this point.

#### 6.2.6 **Competition & Events Strategic Director -**

- AMcM to pull together the role remit and send round the Board.

#### **Operational information Papers**

**CEO report** - AMcM gave an overview of paper, also updated that Natalie Bruce and Graham Cole were both settling into their roles-

**HP report** – overview of report from HPM on her return from Broadbeach ahead of the Commonwealth Games in 2018. The Test had proved worthwhile with all players giving a positive account both on and off the green.

**C & E report** – Group meeting for the National Championships taking place next week (see Agenda that CJ has produced). Bring in new partners – networking, VIP marquee –Morning and afternoon tea options for spectators.  
NB – put together a pack for around the stadium advertising, everything all more or less organised with SAC.

**Development report** –TH asking for presentation to Board once JK is fit and back at work.  
AMcM to check with JK about new risk register for Children First.

**MARCOMMS report** – AMcM gave an overview of the update from NB, TH has been very impressed so far.

**Office & Admin report** – GC gave an update on the office  
Meeting with website designers had gone well and they hoped that updates would be completed by Friday 16<sup>th</sup> June 2017.  
CRM - meeting organised with Ollie Barsby (CEO of STS) to overview “live” system

#### **AOCB**

There was no other business to discuss.

The Meeting closed at 2020