



Bowls Scotland

National Centre for Bowling Northfield, Hunters Avenue, Ayr, KA8 9AL

Tel 01292 294 623

Bowls Scotland Board Meeting

Monday 6th of June 2016, 1030hrs

St. Vincents, BC, Glasgow

Present:

Bill Knox (BK), Chair, Sue Beatt (SB), Craig McArthur (CM), Tom Hamilton (TH), Anna Marshall (AM), Duncan McLaren (DM), Bob Christie (BC),

In Attendance: Alan McMillan CEO (AMcM), Douglas Johnstone (DJ), Fiona Fagan (FF) (sportsotland), Eddie Nicholson (EN), Colin Hutchison (CH)

1. Apologies: Lynn Wallace (LW), Liz Wallace (EW)
2. Chairs Opening Remarks- BK welcomed everyone to St. Vincents BC and thanked SB for organising the venue. BK welcomed CH to the meeting outlining that his presence was part of succession planning after discussions with AMcM.
3. Declarations of Interest

Conflict of Interest:- BK, BC, and all presidents- 6.2.2
4. Previous Minutes – .
 - 4.1. AMcM confirmed that he had written to the author of the presentation that mentioned Bowls Scotland at the recent LGBTI seminar regarding their comments about Bowls Scotland.
 - 4.2. The Board agreed to conclude the action on the process for decision making set out in the minutes for the August meeting. BK to co-ordinate
 - 4.3. Due to annual leave FF will have results from the Board skill analysis for the August meeting.

The previous minutes of the 11th of May were proposed by TH and seconded by AM..

5. Matters arising/Action Points.

DM had received feedback from the DS regarding their role and remit. This was reflected in the final document that was presented to the board for their approval.

6. Proposals

6.1.1. Finance Update- The Board approved the note of the meeting and acknowledged that the bulk of the discussions would be on the draft budget.

6.1.1.1. Authorisation of payments- there were no payments to authorise.

6.1.2. 2016/17 Budget- At this point the EN and DJ were asked to leave the meeting.

AMcM had prepared a draft budget for the Board based on committed expenditure, historical expenditure, inflationary assumptions, commitment to sportsotland's investment and financial commitment to deliver against the strategy. AMcM detailed each line of the budget explaining

how the figures were derived. In relation to this CM had issued to the Board a discussion paper outlining key areas for consideration relative to achieving a reduction in the 2016/17 draft budget deficit. This paper identified a number of alternatives savings and income generating ideas.

The Board discussed each area. The following actions were agreed

- AMcM to gather info on other bowls nation's capitation fees.
- BK asked all Directors to send back to CM before the end of June an outline on how they see their portfolio reducing costs or increasing income.
- A meeting with Directors at the Nationals regarding the next steps.
- AMcM to separate the sportscotland investment from the capitation and entry fee income.

AM and the comps and events group to undertake a review of all competitions to include their viability, value for money, an alternative or new event and entry formats and report back to the board at the next meeting.

All Directors were asked to give further consideration to the draft budget and the ideas shared on reducing costs or increasing income. A further discussion will take place at the August Board meeting.

6.1.3. Financial Procedures manual- taking into consideration the length of time that had been taken up with discussions on the draft budget, it was agreed that the proposal of the manual be deferred to the August meeting. This would also allow some supplementary work to be added to the proposal.

TH and CM had to leave the meeting due to business commitments.

6.2. Discussions

DJ re-joined the meeting. EN did not re-join the meeting.

6.2.1. Equality- The continuing dialogue with certain clubs ~~Vale of Leven~~ was briefly discussed. CH and DM are progressing.

6.2.2. Presidential Selection process:- As this was a discussion to assist with progress BK, BC and DJ were not required to leave the meeting. DM outlined an e-mail that was sent by FF regarding the time spent on progressing this area against some of the other key challenges that the Board face, eg succession planning. Duncan suggested that we seek the views of the membership in order that a GM can be called at the appropriate time to put forward proposals regarding the presidential selection process. This would allow the Board to outline the reasons why they are looking at this area from a legal perspective as well as modern governance.

BK asked DM to propose this survey of the membership and then asked for a seconder SB. He asked for a vote- the vote was carried unanimously.

The work on this would be concluded before the end of the season

6.2.3. Succession Planning- Following discussions between DM and AMcM, DM had spoken with BC, AM and BK regarding their intentions to stand at the 2016 AGM. Both AM and BC are undecided and BK has decided that he would not stand for re-election.

Information Papers-

- CEO- update
- Development- update
- HP- update
- Comps and Events – update-
- Marcomms- update- DM asked that AMcM double check our IT security when using mailchimp as a means to sending information out to a wider audience.

All papers were greatly received by the Board

AOCB

There was no AOCB

Mtg closed at 1430 hrs