**APPLICATION FORM**

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| **Post Applied For:** |

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| **PERSONAL DETAILS** Please type or use black ink | |
| Surname: | Initial(s): |
| Address:  Post Code: | Telephone Number (Home):  Telephone Number (Work):   Telephone Number (Mobile):   Email Address: |

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| **SECONDARY EDUCATION** | |
| Dates (Year): | Qualifications Gained, Listing Subjects and Level of Pass |

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| **FURTHER EDUCATION** | | |
| Dates (MM/YY): From To | University or College | Qualifications Gained and Level of Pass |
| Membership of Professional Bodies Name of Institutes: | | Level of Membership |
|  | Other Qualifications and Training | Dates (MM/YY): From To |

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| **PRESENT OR MOST RECENT EMPLOYMENT** | | | |
| Employers Name and Address | Position held and main responsibilities  (Continue on separate sheet if necessary) | Dates of Employment (MM/YY)  From To | Reason For Leaving/ Wanting to Leave |
|  |  |  | Final Salary: |

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| --- | --- | --- | --- |
| **PREVIOUS EMPLOYMENT** | | | |
| Employers Name and Address | Position Held and Main Responsibilities | Dates of Employment (MM/YY)  From To | Reason For Leaving |
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(Continue on a separate sheet if necessary)

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| **OTHER INFORMATION** |
| Please provide details of relevant experience, principal achievements, personal qualities and explain how you meet the skills set out in the Candidate Specification (continue on a separate sheet if necessary). |

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| **PERSONAL INTERESTS** |
| Give details of hobbies or interests, membership of any clubs or societies, voluntary work etc. that are relevant to your application. |
| Do you hold a current UK driving licence? YES/NO |

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| **REFEREES** | | |
| Please provide the names of referees who can be contacted to provide a reference. One reference must be your present or most recent employer. | | |
| Name | 1 | 2 |
| Position Held:  Address:  Telephone Number:  Email Address: |  |  |
| Please state if referees may be approached now | Yes/No | Yes/No |

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| If not a British citizen, do you hold a current visa to work in the UK? YES / NO  Date of expiry, if applicable |

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| If appointed, when could you start work? | How did you learn of this vacancy (name of newspaper, journal, etc)? |
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**I am aware that in accordance with the Data Protection Act 2018 and GDPR information provided on this application form will be retained in manual and computerised files for record keeping and monitoring purposes.**

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| **Initials of Applicant:** | **Date:** |

Please return completed form, covering letter (addressing how the applicant’s skills and expertise fit with the job role and person specification) and equal opportunities form marked confidential to: [info@bowlsscotland.com](mailto:info@bowlsscotland.com)